



Shyam Lal College (Evening) Library

(University of Delhi)

SHAHDARA, DELHI - 110032

No. SLCE /L/2/19

Dated

To,

The Librarian,
Shyam Lal College (Even.) Library

Sir,

I have lost the following book is issued to me by the library. According to Library rules, I am prepared to pay the cost of the book is to replace the same with a new copy of latest edition. Kindly allow me to do the same.

S. No	Acc. No.	Author/Tittle	Cost
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Yours Faithfully,

Signature of the applicant

Name
(In Block Letters)

Class Roll No.

Noted and checked by
Counter Incharge

Cashier

Please accept payment of Rs. for the lost library book (s) as detailed above.

Librarian

S.P.A.

Please account for the payment/Please accept the replacement and do the needful.

Librarian